

**CITY OF PALACIOS, TEXAS**  
**Regular Planning and Zoning Commission Meeting**

**MINUTES**  
**JUNE 14, 2023**

A regular Planning and Zoning Commission Meeting was held by the Planning and Zoning Commission of the City of Palacios on June 14, 2023, at 6:00 p.m., in Council Chambers, located at 311 Henderson, Palacios, Texas 77465.

**CALL TO ORDER**

*Vice Chairman, Thomas Chando, called the regular Planning and Zoning Commission meeting to order at 6:00PM.*

**CERTIFICATION OF A QUORUM**

*Vice Chairman Chando certified a quorum was present within the Planning and Zoning Commission.*

**ATTENDANCE ROLL CALL**

*Vice Chairman, Thomas Chando, Present*  
*Commissioner Troy Lewis, Absent*  
*Commissioner Ron Linton, Present*  
*Commissioner Ron Laws, Absent*  
*Commissioner Delores McDaniels, Present*  
*City Manager, Cynthia Raleigh, Present*

**CITY COUNCIL IN ATTENDANCE:**

Mayor Jim Gardner  
Mayor Pro Tem, Chip Woolf  
Councilmember Larry Glenn

**CITY STAFF IN ATTENDANCE:**

*Aleigha Galvan, City Secretary*

**INVOCATION & PLEDGES**

Vice Chairman, Thomas Chando led Commissioners, Staff, and Citizens in prayer and pledges to the U.S., Texas, and Palacios Flags.

## **ANNOUNCEMENTS:**

*None*

## **CITIZEN COMMUNICATION FORUM:**

*None*

## **DISCUSSION AND ACTION ITEMS:**

1. **Roles and Responsibilities** Discuss roles and responsibilities of the Planning and Zoning Commission. *Presented by Vice Chairman, Thomas Chando. Chando gave Commissioners a handout explaining the roles and responsibilities of the Planning and Zoning Commission and read them aloud. There were no questions or discussion regarding the handout.*
2. **Discuss Appointment of New Officers to the Commission** Discuss the process of appointing new officers to the Planning and Zoning Commission to be determined at next meeting. *Presented by Vice Chairman, Thomas Chando. Chando requested volunteers for Chairman and Vice Chairman. Chando volunteered for Chairman and Delores McDaniels volunteered for Vice Chairman. Vote will be taken at next meeting to determine officers.*
3. **Minutes** Discuss and approve minutes from May 10, 2023, regular Planning and Zoning meeting. *Presented by Vice Chairman, Thomas Chando. Commissioner Linton made a motion to accept minutes as written from the May 10<sup>th</sup> regular meeting. Commissioner McDaniels seconded the motion. Motion passed unanimously.*
4. **Variance Request** Discuss and approve variance request made by Palacios Community Medical Center for placement of a modular building on their property to provide additional housing for hospital employees. *Presented by Vice Chairman, Thomas Chando. Commissioner Linton asked if an impact study was provided with the request. City Manager, Raleigh explained the variance request was not actually required, but wanted to give the Planning and Zoning Commission an opportunity to review the request and allow them to decide the placement of the trailer on the property. Raleigh further explained to Linton that concerns from the last meeting were pertaining to safety concerns with the placement of the trailer and not actually if the hospital could place the trailer on their property. Linton questioned the zone of the hospital, and requested P&Z place an item on a future agenda to change the hospital to be commercially zoned. Raleigh requested Linton speak with Mayor Pro Tem Woolf and the Ad Hoc Code Committee to understand what they are striving to achieve in the near future.*

**ADJOURNMENT**

*Meeting Adjourned by Vice Chairman Chando at 6:17pm.*

  
Thomas Chando, VICE CHAIRMAN

ATTEST:

  
Aleigha Galvan, CITY SECRETARY

